

WESTERN BERKS REGIONAL POLICE DEPARTMENT

100 North Reber Street
Wernersville, Pa. 19565



Dispatch: (610)655-4911
Office: (610)678-2835
Fax: (610)678-5018

Wm. S. Schlichter
Chief of Police

VACATION CHECK

NAME: _____ PHONE #: _____

ADDRESS: _____

Departure Date: _____ Return Date: _____

Will anyone be working or have access to the premises during your absence? _____

If "yes", name: _____ Phone #: _____

Other information: _____

Lights on timers? Yes: _____ No: _____ Where: _____

Times: _____

Emergency Contact Person(s) or Keyholder(s):

Name: _____ Phone#: _____

Name: _____ Phone#: _____

This request for a security check in no way establishes a special duty or guarantee by the Western Berks Regional Police Department to prevent damage or loss of property. This only establishes that police personnel will check the property against theft or damage and will make all reasonable attempts to notify the emergency contact person or key holder. It is the responsibility of the premise owner to provide an emergency contact person to take custody of the premise in the event of damage to the property. The Western Berks Regional Police Department maintains the right to cancel security checks for any premise or property having conditions dangerous to the welfare or safety of the officers.

Signature: _____ Date: _____

NOTE: Record of checks is on back of this form.